

Diploma of Commerce - Course Code: (X081)

Course Outline – Trimester 3, 2024

Campus	Jakarta Campus, Indonesia
Intake	March, July, October
CRICOS	022637C
Course Duration	The duration of the Diploma course is three trimesters (12 months). There is an option, however, to fast track the course and complete it in two trimesters (8 months).
Modes of Delivery	On Campus: Generally, four hours of class contact per week are allocated to each unit. Live Online (via zoom): Generally, four hours of live online contact per week are allocated to each unit.
Study Load	We recommend you enrol in 3 or 4 units, also known as modules (75% - 100% study load) per trimester in order to meet progression requirements to Deakin University, as outlined in your offer letter
Assessment	Assessment for all units is ongoing and continuous consisting of tests, assignments and case study analysis. Most units have a final two-hour and fifteen-minutes examination. Both on campus and online students are expected to complete assessments as per the scheduled dates following the advised exam method (Online / On Campus) in Unit Outlines and/or the exam timetable. <u>Both online and on campus students are required to attend a supervised exam for the core units MAE101 Economic Principles and MAA103 Accounting for Decision Making.</u>
Course Structure	Complete and pass 8 units plus the zero credit MAI010 Academic Integrity Module.
Units	MAA103 Accounting for Decision Making (<u>Supervised final exam</u>) MAE101 Economic Principles (<u>Supervised final exam</u>) MAF101 Fundamentals of Finance MIS171 Business Analytics MLC101 Law for Commerce MMK101 Marketing Fundamentals MMM132 Management MIS203 Managing Information in the Digital Age DAI001 Academic Integrity Module** ** required module (0 credit point) must be completed with MMK101
Transfer to Deakin University	The following transfer criteria apply: <ul style="list-style-type: none"> • You must complete and pass eight Deakin College Diploma of Commerce units. • You must achieve the required Weighted Average Mark (WAM) for your Deakin College diploma taking into account all units attempted at Deakin College (required WAMs are included under the Deakin University degree below).

Unit Availability

UNITS*
MAA103 Accounting for Decision Making
MAE101 Economics Principles
MIS171 Business Analytics
MMK101 Marketing Fundamentals
MAF101 Fundamentals of Finance
MMM132 Management
MLC101 Law for Commerce
MIS203 Managing Information in the Digital Age
DAI001 Academic Integrity Module <i>(Required 0 credit point module must be completed with MMK101)</i>

* **Not all units are available every trimester**

Units per trimester

Fast Track (Completing In 8 months/2 trimesters)					
1st Trimester	CORE MAF101 Fundamental of Finance	CORE MMM132 Management	CORE MIS203 Managing Information in the Digital Age	CORE MLC101 Law for Commerce	REQUIRED DAI001 <i>Academic Integrity (Zero credit point unit)</i>
2nd Trimester	CORE MAA103 Accounting for Decision Making	CORE MMK101 Marketing Fundamentals	CORE MIS171 Business Analytics	CORE MAE101 Economic Principles	

Transfer to Deakin University

The following transfer criteria apply:

- You must complete and pass all eight (8) Deakin College Diploma of Commerce units.
- You must achieve the required Weighted Average Mark (WAM) for your Deakin College Diploma.
- The average includes ALL units attempted at Deakin College.

Diploma of Commerce WAM required for Deakin University bachelor's degrees are:

- 50% for all students, all campuses (excluding Bachelor of Laws)
- 70% Bachelor of Laws, all campuses

Deakin University CRICOS Codes

Bachelor of Business 095262C,
Bachelor of Commerce 001838A,
Bachelor of Business (Sport Management) 072593G,
Bachelor of Business Analytics 098469G,
Bachelor of Property and Real Estate 060343B,
Bachelor of Laws 026686F

Deakin University Campuses

B Melbourne Burwood Campus
WF Geelong Waterfront Campus
WP Geelong Waurin Ponds
WB Warnambool Campus
C Cloud Campus

Trimester codes

T1 Trimester 1 entry
T2 Trimester 2 entry
T3 Trimester 3 entry

When I transfer to Deakin University I want to study

Destination degree at Deakin University	Number of credits granted for completion of Diploma	WAM requirement (all students and study modes)	Minimum duration required to complete the degree at Deakin (equivalent Full Time)
M300 Bachelor of Commerce	8 credits	50	2 years
M325 Bachelor of Business	8 credits	50	2 years
M391 Bachelor of Business (Sport Management)	8 credits	50	2 years
M340 Bachelor of Business Analytics	8 credits	50	2 years
M348 Bachelor of Property and Real Estate	8 credits	50	2 years
M312 Bachelor of Laws	8 credits	70	3 years

- ❖ **Bachelor of Commerce (B, WF, C - T1, T2, T3) – (for T3 International students can enrol at B, C only)**
- ❖ **Bachelor of Business (B, WF, C, T1, T2) (B, C, T3 for domestic students only) ^**
- ❖ **Bachelor of Business (Sport Management) (B, C, T1, T2, T3) ^ (C, T3 for international students only)**
- ❖ **Bachelor of Business Analytics (B, C, T1, T2) ^**
- ❖ **Bachelor of Property and Real Estate (B, C, T1, T2, T3) ^* (C, T3 for international students only)**
- ❖ **Bachelor of Laws (B, WF, C, T1) (B, C, T2) ^**

Majors offered at Deakin include:

- Accounting (B, WF, C) ● Economics (B, WF^, C) ● Finance (B, WF^, C)
- Financial Planning (B, WF, C) ● Human Resource Management (B, WF^, C) ● Management (B, WF, C)
- Management Information Systems (B, C) ● Marketing (B, WF, C)

^You may be required to undertake one or more units in Cloud (online) mode.

Minors

Students have the option to complete up to two minor sequences.

^ Note: Students may be required to undertake further level 1 units upon transfer to Deakin University.

*** Note:** Students choosing a specific major may have to undertake additional units.

Unit Outlines

PLEASE ENSURE THAT YOU CHECK THE CURRENT TRIMESTER UNIT OUTLINES FOR ANY CONTENT AND ASSESSMENT UPDATES AT THE COMMENCEMENT OF THE TRIMESTER.

MAA103 Accounting for Decision Making

The unit covers: the impact of accounting in society; business planning and budgets for management decisions; classification, analysis and summarisation of business transactions; preparation of classified accounting reports; techniques to analyse and interpret financial statements.

Assessment: 40% internal assessments, 60% final supervised examination

Students MUST sit for a supervised exam.

MAF101 Fundamentals of Finance

This unit aims to introduce students to finance and provide an introductory knowledge of the Australian financial system. The unit will discuss some of the fundamental financial concepts such as the time value of money and the concepts of risk and return. Students will learn to apply these fundamental concepts in the areas of investments in equity and debt. These issues will be discussed in the local and international context.

Assessment: 40% internal assessments, 60% final examination

MLC101 Law for Commerce

The unit provides the underlying concepts and purpose of Law for Commerce and the Australian legal system. The unit covers the law relating to contract, consumer protection, business entities and relationships, and torts with a focus on negligence.

Assessment: 60% internal assessments, 40% final examination

MMM132 Management

The aim of this unit is to provide students with a critical understanding of the intellectual foundations of the study of management. The unit will provide the opportunity to analyse how the solutions to management 'problems' have developed under different conditions throughout the nineteenth and twentieth century. The unit also explores how management practice influences, and is influenced by, the external environment. This will involve examining how managerial action impacts on and is shaped by the environment, through a consideration of, ethics, social responsibility, and the social and cultural context of management.

Assessment: 100% internal assessment, no final examination

MIS171 Business Analytics

The digital revolution has changed the practice of business. Data to support business decisions (data collected by business systems as well as through the Internet and Social Media such as Facebook and twitter) are growing exponentially and becoming increasingly difficult to understand and use.

Business Analytics is the broad use of quantitative reasoning skills in business decision making. Business Analytics helps managers to solve complex business problems, improve business performance, anticipate and plan for change while managing and balancing risks. This unit will provide students with the analytical knowledge and skills to explore data to find patterns and relationships in data; assess uncertainty and risk of business decisions; evaluate decisions; and forecast and predict trends.

Assessment: 50% internal assessments, 50% final examination

MMK101 Marketing Fundamentals

Marketing emphasises the creativity in understanding consumer needs and developing integrated strategies through the marketing mix to create value for both end users and businesses. The focus is on building knowledge of the marketing planning process and its successful implementation across various sectors, including profit-driven companies, government, and non-profit organizations. This approach aims to equip individuals with the skills to design effective, customer-driven strategies tailored to diverse market environments, ensuring value creation and long-term success.

Assessment: 100% internal assessments, no final examination

MAE101 Economic Principles

This unit explores the theory of competitive markets and the necessity and impact of government intervention. Key topics include the nature of economics, consumer behaviour, market demand, firm technology and costs, market structures, input markets, public goods, and externalities. It also provides a microeconomic framework to enhance understanding of firm pricing and output decisions, highlighting their implications for economic efficiency. The unit equips students with the tools to analyse how firms operate within various market structures and how their actions influence overall economic performance.

Assessment: 50% internal assessments, 50% final supervised online examination

Students MUST have the following resources to sit the MAE101 supervised online exam:

- **Laptop or desktop computer**
- **Camera for computer or laptop**

MIS203 Managing Information in the Digital Age

This unit examines how to effectively manage and leverage information and digital connections in business, work, and daily life. It begins by exploring the impact of the digital world on our lives, particularly the abundance of information and the role of social media. The focus then shifts to strategies for searching and analysing information, utilizing social media for business, learning, and collaboration. Additionally, the unit explores how information can be used to support, monitor, and manage individuals at work and home. Finally, it addresses the importance of using ICT securely.

Assessment: 100% internal, no final examination

DAI001 Academic Integrity Module

DAI001 is a compulsory zero credit point module in all Deakin University courses. The module's learning and assessment activities allow students to develop knowledge, skills and good practice principles to understand the importance of maintaining academic integrity in their studies and career and to avoid breaching academic integrity standards.

Assessment: Online multiple-choice quiz 100%.

To be eligible to obtain a pass in this unit, students must achieve a minimum mark of 85% on the quiz.

Students are allowed unlimited attempts of the quiz.